

**MINUTES OF MEETING
COMMON COUNCIL
CITY OF MONTICELLO
MONDAY, DECEMBER 1, 2014**

The regular meeting of the Common Council, of the City of Monticello, Indiana, was held on Monday, December 1, 2014, at 6:00 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Deputy Clerk Treasurer Michelle Mills, was answered by Mayor Ken Houston, Councilors Cathy Gross, Doug Pepple, Phil Vogel, and Ralph Widmer, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the regular meeting on Monday, November 17, 2014, a motion was made by Councilor Doug Pepple, seconded by Councilor Ralph Widmer, to approve the minutes as presented. All ayes, motion carried.

ADDITIONS OR DELETIONS TO AGENDA

Mayor Ken Houston stated he wanted to add to new business as item 2 a Contract for training for the Clerk Treasurer's Office.

Citizen Participation

None

Department Heads Reports

Department Head reports were given by Street Superintendent Frank Arthur, Parks Superintendent Mitch Billue, Fire Chief Galen Logan, Wastewater Superintendent Joe Mowrer, Water Superintendent Rod Pool and Police Chief Randy Soliday.

Committee Reports

Councilor Doug Pepple handed out a document from the Ordinance Committee requesting the Council members tour their respective wards for distressed properties and provide a list to him by the middle of December.

Old Business

1) Area Plan Commission Comprehensive Plan Update/City Coordination (Joe Rogers)
Mayor Houston discussed establishing a working group to begin updating the City's Comprehensive Plan as it goes back to February of 2010. Since the County is also beginning work on the Countywide Plan it would be appropriate to establish a dialogue and coordinate the specific statutory requirements required. The Area Plan Commission will be hearing 6 proposals from engineering/consulting companies in the Jan/Feb time frame. Joe Rogers indicated that the time frame for completion would be 12-18 months.

2) Discussion of East Ohio Street Plan

Mayor Houston explained the latest developments with the East Ohio Street Plan. There was a meeting on 11-20-2014 for residents of the East Ohio Street to hear about the plan, ask questions and look at the present plans. Randall Miller & Associates were hired to prepare documentation preparing

us for the property acquisition phase on this plan. A 50 foot easement would be required to meet City requirements for extending water, sewer, and to build a street meeting those requirements. Phil Vogel indicated this was a preliminary plan and would be subject to change. Mayor Houston indicated the Council can at this point consider what the next steps should be. East Ohio Street property owner Mike Rupel asked if the City would be purchasing the property required for the project. Mayor Houston indicated at some point the City would now be able to do so.

New Business

1) Clerk Treasurer Position

Mayor Houston welcomed Jim Mann as the new Clerk Treasurer.

Mayor Houston indicated that the Council would need to appoint a new Council President since Jim is now Clerk Treasurer. Also, the Council would need to either appoint someone from the legislative body as the Area Plan Delegate or consider generating a request to the Area Plan Commission for an amendment to the ordinance to allow an alternative appointment option. Jim Mann indicated he would be willing to serve if the Council makes the decision to have him remain on the Commission. Again, this would require an amendment to the Plan Commission ordinance.

2) Training Contract with Keystone Systems

Mayor Houston presented a request by the Clerk Treasurer's office to engage Keystone Systems with training on preparation of W2's and 1099's. They would also prepare and deliver the documents on site here for a not to exceed figure of \$1,500.00 which includes travel expenses. Councilor Ralph Widmer made the motion to approve seconded by Councilor Doug Pepple. All ayes, motion carried.

Miscellaneous and all other matters

Ralph Widmer complimented the Street Department and all those involved in putting up the Christmas Decorations. Cathy Gross complimented the office staff for the exemplary job they have done over the last few months in the wake of Liz Oilar's illness and passing.

Adjournment

There being no further business the meeting adjourned at 6:54 pm.

James D Mann
Clerk Treasurer
City of Monticello